



Webinar Registration Form

Moving Your Course Online: A 2-Part Fundamentals Workshop Focusing On Design & Delivery

Part I: Wednesday, September 9 ~ 1:00-2:30pm (Eastern)

Part II: Wednesday, September 16 ~ 1:00-2:30pm (Eastern)

Once the live date has passed, this training will be available on demand.

Overview

This two-part webinar series will present participants with a comprehensive, action-oriented plan to design and teach useful online courses. These two webinars are based on concepts and materials used in an Online Teaching workshop with a proven track record of helping more than 400 college teachers move from the in-person classroom to online learning since April 2020. Online learning has been around for 30-years; transitioning to this modality from in-person classroom teaching can still be challenging, and this is especially true in the current COVID-19 planning context. Faculty and instructors are being asked to create new online courses quickly and often without the design support that might be ordinarily available.

Participants will start by exploring their prior experience with in-person classroom teaching to gain an understanding of a course design framework and terminology that we will then use as a foundation to begin to think about online teaching and learning. We will consider a set of universal Course Design Elements that include: Effective Design, High Academic Standards, Quality Content, and Effective Engaged Teaching. While each of these elements will be considered individually, participants will discover how they should combine holistically. The design of an online course can facilitate real learning among students and allow teachers to find meaning and self-actualization in their new online role. Participants will then use the theoretical framework and set of design elements by applying them to sample exemplar courses and thorough brainstorming and drafting ideas for actual online courses they might need to design and teach themselves.

By the end of the webinar series, participants will be ready to spell out their online course design. Using a Venn diagram planning model, building out the first two weeks of the course based on the provided templates, and review their courses using a Make the First Two Weeks Count checklist to ensure they are ready for students to access the first day of the semester. Participants will also be able to apply a Backwards Design lens to review any online course they might need to understand to take over that course and teach it themselves. Additionally, participants will gain insights from the presenter who has more than 25-years of online course design and teaching experience on best practices for necessary LMS tools like quizzes, discussions, and announcements.

Objectives:

- Reflect on prior experience with in-person classroom courses to gain an understanding of basic design concepts and terminology that will then be applied to online teaching and learning
- Construct a basic Venn diagram to illustrate the design of an in-person classroom course they have experience with to explore how they define “teaching” and articulating typical student learning activities
- Consider a set of Universal Course Quality Standards and explore how they apply to online classes
- See more information on our website!

Who Should Attend?

- Faculty and Instructors
- Instructional Leaders
- Instructional Designers
- Online Learning
- Any educator interested in learning more about designing and teaching online courses



Moving Your Course Online: A 2-Part Fundamentals Workshop Focusing On Design & Delivery

Part 1: Wednesday, September 9 ~ 1:00-2:30pm (Eastern)

Part II: Wednesday, September 16 ~ 1:00-2:30pm (Eastern)

Speaker(s)



Eric Salahub

Front Range Community College

Eric Salahub has been at Front Range Community College in Fort Collins Colorado since 1999 where he teaches philosophy and serves as an instructional coach. In his coaching role, Eric has worked with hundreds of teachers helping them improve their craft in face-to-face, online, and hybrid classes. Over the past 5 years, Eric's main teaching and research focus is in Active Learning and he is the co-creator and director of the Active Learning Institute. In 2018 Eric was named the Colorado Community College's Outstanding Faculty and in 2019 he was awarded the Jerome Wartgow award for Excellence in Teaching with Technology.

Newsletter



Moving Your Course Online: A 2-Part Fundamentals Workshop Focusing On Design & Delivery

Part I: Wednesday, September 9 ~ 1:00-2:30pm (Eastern)

Part II: Wednesday, September 16 ~ 1:00-2:30pm (Eastern)

Registration Information

Print Name		Job Title	
Institution/Organization			
Address			
City	State/Province	Zip/Postal Code	Country
Telephone	Fax	Email	
Innovative Educators Password (Choose a password for our records and future registrations)		Assistant's email (For registration confirmations & pre-conference communication)	
How did you hear about this event? (email, listserv, colleague, conference, other) _____			

Payment Method

You can call us at 303.955.0415 or fax the completed form to 1.866.508.0860. If you would like to mail in the registration form and/or check, please send it to: Innovative Educators, 3277 Carbon Place, Boulder, CO 80301.

Paying by: (select one) Credit Card Check Purchase Order (if applicable) P.O.#: _____
(If you select PO as your payment method, a PO number is required.)

Credit Card



Name on card		Account Number	
Billing Address	Billing City	Billing State	Billing Zip/Postal Code
Exp. Date	Security Code (last 3 digits on the back of Visa and MC)		

Packages & Pricing

Select your webinar package:

\$425 - 1 webinar (Unlimited connections at your institution and recording for one year)
\$900 - 3 webinars (Save \$375)

\$1500 - 6 webinars (Save \$1050)
\$3995 - Purchase Go2Knowledge to receive unlimited access to webinars & recordings for one year (Best Deal!)



Moving Your Course Online: A 2-Part Fundamentals Workshop Focusing On Design & Delivery

Part I: Wednesday, September 9 ~ 1:00-2:30pm (Eastern)

Part II: Wednesday, September 16 ~ 1:00-2:30pm (Eastern)

Login Directions

The login directions provide the following information:

- A link and a password for the event.
- A link to test webinar access. Please test your computer prior to the event.
- The date and time of the webinar. Please be sure to reference the time zone converter on the login directions to confirm your event time.
- Audio instructions: You can stream the audio over your computer speakers, but you may want to have a phone available for backup purposes.

You will receive the login directions twice via email. The process is as follows:

- 1 week prior to the live event: You will receive login instructions.
- 1-2 days prior to the event: You will receive a link to the presentation and any additional handouts. Copies can be made for attendees if desired.
- The day of the event: Participants can login to the IE Webinar 30 minutes prior to the start time. Once logged in, participants can see the PowerPoint slides, ask questions, and make comments via the chat feature.
- Participants are encouraged to save and print the login directions to refer to on the day of the webinar.

Site Connections

The basic registration fee allows you to access the webinar from one computer only. If you need multiple site connections, please register for the unlimited site connection price.

Recording Information

The Monday following the live event you will receive a link to the recording, it can be forwarded to all faculty and staff for viewing anytime, anywhere.

Recording Benefits:

- Share the presentation with other staff members
- Pause presentation for convenient viewing
- Review the presentation after the live event
- Train new hires throughout the year
- Show during an in-service training

Technical Details

Innovative Educators uses WebEx as its web conferencing provider. If you have not previously attended a WebEx event, please click here to make sure your computer is compatible with WebEx. Be sure to complete this test prior to the live conference. See system requirements for more information.

What equipment is required?

An Internet connection, computer speakers, and LCD projector are required if a large group is viewing the presentation. Participants can call in via phone if they are having trouble retrieving the audio over the computer. Please be sure to reserve a meeting room prior to the live event that can accommodate these requirements as well as your attendees. You should reserve the room 30 minutes prior to the webinar start time and allow at least 15-30 minutes after the webinar for discussion.

Cancellation Policy

- 30 days prior: Full refund
- 14 days prior: \$100 processing fee
- Less than 14 days: Credit towards another IE event

Satisfaction Guaranteed

We want you to be satisfied with your purchase. For questions, concerns, or problems, please email support@ieinfo.org or call 303.955.0415.